

**The Rules for Admission Procedure and Conditions for Admission to Study in the Doctoral Study in English language at the Faculty of Mining and Geology at VSB - Technical University of Ostrava for the academic year 2025/2026**

The Dean of the Faculty of Mining and Geology (FMG) announces **the admission procedure** starting from **1 November 2024** for the academic year 2025/2026 for the Doctoral degree programmes taught in English at the consulting centre Ostrava.

**Doctoral degree programmes**

The instruction takes place only in the consulting centre Ostrava in the full-time (English language) form of study in the following degree programmes of study:

- **Applied Geology**
- **Geoinformatics**
- **Mining and Mining Geomechanics**
- **Processing**
- **Unmanned Systems**

Doctoral study: 4-year study, Ph.D. degree, full-time form, (English language)

**For degree programmes taught in English, a tuition fee is payable** in accordance with Section 58 (4), (5) of Act No. 111/1998 Coll. on Higher Education Institutions and on amending and supplementing certain acts (the Higher Education Act), as amended, amounting to **CZK 500 per semester**.

**The manner and conditions of submitting the application for the doctoral study**

**In order to submit an application for the doctoral study, the candidate must meet the following conditions by 28 February 2025** (first round):

- **Submit an electronic application form** at <http://uchazec.vsb.cz>. It is not necessary to print or send the application to VSB-TUO.
- **Choose the general topic of the doctoral thesis** in the selected degree programme/field of study. This topic is a mandatory entry of the application. Applicants are **advised** to consult the supervisor about the topic before submitting the application.
- **Enter the intermediate results of the (follow-up) Master's study and the value of the arithmetic mean** (rounded to 2 decimal places) **from the results from the first to the last but one semester**. If the applicant has already obtained a (follow-up) Master's Degree and Diploma Supplement, he/she will insert both of these documents in an attachment.
- **Pay an administrative fee of CZK 600**. The fee is non-refundable at any stage of the admission procedure. We recommend paying the fee immediately after submitting the application – an unpaid application cannot be further administered in the system.

**Send the administrative fee to the account:**

- Account name: Vysoká škola báňská – Technická univerzita Ostrava (VSB – Technical University of Ostrava)
- Account number: 100954151/0300
- Variable symbol: **will be generated by the system at the end of the application**
- Constant symbol: 0558
- Bank: ČSOB, a. s., branch Ostrava-Poruba, Hlavní třída 703, 708 39 Ostrava-Poruba
- Data for making the payment from abroad:
  - IBAN: CZ51 0300 0000 0001 0095 4151
  - BIC (SWIFT) code: CEKOCZPP
- Instructions for fees in the case of payments through the SWIFT interbank network: OUR

If these conditions are not met, the application will be excluded from the admission procedure.

**Candidates whose application has fulfilled the conditions for submitting the application must also submit the following documents in the form of electronic application attachment by 28 February 2025** (first round):

- **Master's degree (follow-up),**
- **diploma supplement,**
- **structured curriculum vitae,**
- **list of published and unpublished works (if any),**
- **other documents (if any, e.g. evidence of previous experience, proof of state examination in a foreign language),**

- **document confirming the fact the candidate completed a higher education Master Programme if s/he obtained the higher education degree abroad (this does not apply to equivalent documents, e.g. from Slovakia).** The procedure to acknowledge completed education obtained abroad is described in the document “*Assessment of Applicants’ Foreign Education within the Admission Procedure at VŠB – Technical University of Ostrava*” <<https://dokumenty.vsb.cz/docs/files/en/9f06014d-db84-46c0-a5a5-4432e0b442e6>>. If the assessment of previous education will take place within the admission procedure, it is necessary **to deliver** the necessary documents (see <<https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>>) **in paper form** (address: VŠB-TUO, study department FMG, 17. listopadu 2172/15, 708 33 Ostrava-Poruba, Czech Republic) **no later than 30 days before the deadline for delivery of attachments** to the electronic application. After this deadline, the university does not guarantee a timely assessment of previous education;
- **language certificate.** The candidate is obliged to demonstrate the ability to study in the selected language. In the case of study in Czech, it is sufficient to prove the university education completed in Czech or Slovak language, otherwise the candidate must submit a certificate proving the Czech language skills at the B1 level (<https://www.vsb.cz/712/en/courses-and-exams/czech-for-foreigners/>). In the case of study in English, it is sufficient to prove the university education completed in English, otherwise the candidate must submit a certificate demonstrating the English language skills at B1 level (e.g. TOEFL or IELTS). In cases worthy of special consideration, the Dean may waive this examination.

**All required documents must be scanned or photographed in clearly legible quality and contain all pages.**

**Applicants who have duly submitted an application with the required documents will be admitted on the basis of an entrance exam.**

The entrance examinations are carried out by an examination board appointed by the Dean of the Faculty. A board may also be appointed for multiple study programmes. The entrance examination board will assess the achievements in the (follow-up) master’s study programme and expertise in relation to the chosen study programme and framework topic. Assessment is based on the submitted documents, i.e. the arithmetic mean, CV, list of published and unpublished works, or other documents and on the basis of an interview with the applicant. In exceptional cases, especially for foreign applicants and having regard to the circumstances that prevent the personal presence of the applicant, the admission committee may, at the request of the applicant, decide on an interview by videoconference.

The candidate is invited to the interview in writing by a letter sent to the address stated in the application form. The invitation must be sent at least 10 days before the date of the interview. The essence of the admission procedure is a comprehensive assessment of the prerequisites of the candidate for the doctoral degree programme and the prerequisites for solving the selected dissertation topic. The admission interview will also include verification of the applicant's English language skills. A complex assessment of the prerequisites of the candidate for study in the doctoral degree programme and the prerequisites for the solution of the selected dissertation topic will be carried out by the appointed admissions committee on the basis of the materials submitted by the candidate (the application for study and other documents mentioned above). The presentation on the solution of the selected dissertation topic of up to 5 minutes will be prepared by the candidate in advance in PowerPoint and sent by the deadline specified in the invitation to the interview by email to [studijni.hgf@vsb.cz](mailto:studijni.hgf@vsb.cz) or delivered to the study office on an electronic data carrier. For his/her needs, the candidate will have a presentation on a USB for the interview.

The facts supporting the study requirements:

- evaluation of the candidate’s study results in the (follow-up) Master’s degree programme (the field) of study and its relation to the selected field of study of the doctoral study, including the topic and focus of the candidate’s diploma thesis,
- evaluation of the candidate’s professional and creative activities to date (professional experience, participation in student scientific and professional activities, cooperation in grant projects, etc.),
- evaluation of the candidate’s publications to date,
- assessment of the prerequisites of the candidate’s research and development work and prerequisites for the solution of the selected dissertation thesis topic on the basis of the candidate’s presentation and subsequent professional discussion.

The Dean of the FMG of VSB-TUO decides on the excuse of absence during the interview. If the apology is acknowledged, the Dean of the FMG of VSB-TUO may set an alternative date.

A candidate who fails to appear at the admission procedure without apology or whose apology is not acknowledged by the chairman of the commission will not be admitted for failure to meet the admission conditions.

#### **Assessment methods of the candidate’s previous studies and experience**

The evaluation is carried out by the admission committee. The evaluation will, in particular, monitor:

- the previous (follow-up) Master study of the candidate and its relation to the selected field of study of doctoral study (0-15 marks),
- the candidate’s research, scientific and publishing activities to date (student scientific and professional activities, cooperation on research projects, etc.) (0-20 marks),
- the motivation of the candidate to solve the selected dissertation thesis topic (0-25 marks).

The committee will evaluate candidates with points ranging from 0 to 150 points (POINTS FOR AVERAGE (0-90) and POINTS FOR ADMISSION COMMITTEE (0-60; min. 20)). A condition for successfully passing the entrance exam is obtaining a minimum of 20 points from the entrance interview.

If more than one candidate applies for the framework topic, the highest total number of points gained from the entrance examination is decisive for the admission.

Other candidates in descending order may be offered a different framework topic.

The applicants will be ranked according to the number of points awarded by the admission committee and applicants will be admitted from the highest value to the maximum number of students admitted to the given degree programme.

The results of the admissions commissions will be published on the faculty website no later than 3 days from the date of their meeting.

If the limit number of degree programmes of study is not reached, the Dean will announce the **second round** of the admission procedure. The deadline for submitting the application for this round is **31 May 2025** for the programmes taught in English (second round). In the event of failure to complete the second round, further rounds of the admission procedure may be announced.

**The Dean of the Faculty may announce another admission procedure in the academic year.**

The Dean of the Faculty of Mining and Geology at VSB-TUO decides on admission to the degree programme.

If the candidate has given his/her consent, the admission decision will be sent to him/her via the information system within 30 days of the verification of the conditions for admission to study, no later than **28 March 2025** (first round).

The decision on non-admission to study will be made in writing and delivered to the candidate in the form of personal delivery. Candidates whose residence is unknown shall be served by posting the decision on the notice board.

In order to decide on admission to study, the ranking of candidates is compiled according to the achieved total score from the previous study and from the results of the entrance examination (see Appendix 2).

The candidate who has achieved the minimum number has fulfilled the conditions for admission to study.

The candidate who was placed in the order in which he/she has exceeded the expected maximum number of the candidates admitted to the degree programme/field of study is not admitted to the study for a large number of candidates eligible for admission.

If a higher number of candidates has the same score as the last admitted candidate, which complies with the maximum number of the admitted candidates, all candidates will be admitted.

If not all of the admitted candidates appear for enrolment and the expected number of enrolments is not achieved in the degree programme, candidates who have met the admission requirements and have not been admitted for a large number of candidates will be offered the possibility of additional admission after enrolment. If there are more such candidates than the number of places, the additional admission offer will be made in descending order of the number of marks achieved in the admission procedure.

The candidate has the right to inspect all the materials that are relevant for the decision on his/her admission to study at the Study Department during office hours and within 15 days from the date of receipt of the notification of the result of the admission procedure. No duplicates or copies of these materials are provided.

The candidate may appeal against the decision within 30 days from the date of its notification. The authority of appeal is the Rector. The submission of a written appeal is governed by Section 50 of Act No. 111/1998 Coll., on Higher Education Institutions and the amendment to other acts (the Higher Education Act), as amended.

The admission procedure is closed on **30 October 2025**.

Within 15 days after the end of the admission procedure, the faculty will publish on the web portal of the faculty (<http://www.hgf.vsb.cz>) a report on the course and results of the admission procedure pursuant to Section 50 (9) of Act No. 111/1998 Coll. on Higher Education and on amendments to other acts (Higher Education Act), as amended.

These *The Rules for Admission Procedure and Conditions for Admission to Study in the Doctoral Study in English language at the Faculty of Mining and Geology at VSB - Technical University of Ostrava for the academic year 2025/2026* were approved in accordance with Section 27 (1) (e) of Act No. 111/1998 Coll., on Higher Education Institutions and on amendment to other acts (the Higher Education Act), as amended, by the Academic Senate of the Faculty of the Mining and Geology at VSB - Technical University of Ostrava on 21 October 2024.

Ostrava, 22 October 2024

**prof. Ing. Hana Staňková, Ph.D.**  
**Dean of the Faculty of Mining and Geology**

**Appendix 1.**

Limit number of admitted candidates for doctoral degree programs at the Faculty of Mining and Geology for the academic year 2025/2026 accredited in a foreign language

Degree programme:	Limit numbers of admitted candidates 2025/2026		
	full-time study	combined study Ostrava	sum for the degree programme
Applied Geology	10	-	10
Geoinformatics	8	-	8
Mining of Mineral Resources	4	-	4
Processing	4	-	4
Unmanned Systems	8	-	8

**Appendix 2**

**Determination of the order of candidates to study**

Method of determining points for the evaluation of the study average achieved study from the previous study results from the first to the last but one semester.

$$\text{POINTS FOR AVERAGE} = 30(4-X),$$

where X is the arithmetic mean of the study results (rounded to 2 decimal places) from the results from the first to the last but one semester.

The method of determining points for evaluating the results of the admission committee

$$\text{POINTS FOR ADMISSION COMMITTEE} = 0 - 60$$

Total max. 60 points; min. 20 points

$$\text{TOTAL POINTS} = \text{AVERAGE POINTS} + \text{POINTS FOR ADMISSION COMMITTEE}$$

Note: Total max. 150 points; min. 20 points